**Education**

Sam Houston State University – Management Information Systems January 2020 - Present

Associates in Business Administration - Houston Community College. August 210 -*July 2012* High School Diploma–Alief Taylor High school. Houston, Texas *May 2006*

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**Work Experience:**

**Schlumberger: Field Logistics Coordinator *October 2017 – November 2019***

* Ensures all executed movements are tracked to completion (including materials deliveries and distribution equipment)
* Monitors job progression and works with field to predict material needs based on consumption patterns in Daily Field Report
* Perform all prop and material related GRs delivered to each assigned job
* Captures failures from crews for any on-site Distribution Equipment (sand chiefs, floats, tubes, etc.) issues, and works with Assets team to determine appropriate shop to send to and allocate replacement equipment.
* Receives requests for material load from Field or Service Coordinators, determining lowest cost material pick-up point and validating with Logistics Supervisor to approve and/or source materials needs and location
* Works closely with District Dispatch to ensure drivers obtain required documentation and clear guidance on trip requirements
* Action hotshot and movement request, secure carriers, initiate TMS movement/BOL and secures required permits for company movements
* Create Demob plans and determine required resources for requested move requirements
* Collaborates with carrier/SLB driver pool on demob plan and driver utilization

**BNSF Logistics: Account Manager *September 2016 – September 2017***

* Maintain positive and productive relationship with customers.
* Resolve freight discrepancies in a timely manner.
* Track and report shipment status to customers.
* Manage multiple deliveries, process spot requests and dispatch drivers.

**Total Quality Logistics: Logistics Broker *December, 2014- June 2016***

* Negotiates and close customers for logistical services.
* Plan and coordinate pick-up and delivery schedules.
* Work with Shippers, Carriers and Dispatchers to on-time delivery.
* Track and report shipment status to customers.
* Resolve freight discrepancies in a timely manner.
* Successfully communicated across multiple systems across the domestic United States.
* Maintain positive and productive relationship with customers.

**United states Marine Corps: Sergeant – Radio operator *June, 2006- June, 2010***

* Supervise the installation, operation, and maintenance of all tactical radio nets, including HF, VHF, UHF, and SATCOM for man-pack and vehicle-mounted radio systems.
* Ensure the morale, welfare, discipline, and physical fitness of the Marines in my charge, as well as maintaining individual standards in training and knowledge.
* Held multiple job titles, including Electronic Key Management, Safety and Hazmat, and company radio operator lead.
* Trained in military combat including gun and rifle usage.
* Trained in providing security detail for the base and surrounding facilities.
* Set up radio communications in hostile environments.
* Provided onsite training, while taking charge of junior Marines

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**Volunteer activities: Helping Hand for Relief and Development**

* Participated in the distribution of care packages across conflict areas across the world
* Devoted time and energy in inventorying aide packages, making sure aide packages were divided equally among the needy

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**Skills**

* TMS operator
* FLM/OTM
* Tableau
* SAP
* Beginner JAVA (6-month exp)
* Beginner C# (6-month exp)
* Email Software (Outlook)
* Microsoft Software (Word, WordPerfect, Excel, etc.)

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**License / Certifications**

* All – Lines insurance adjuster (effective - 11/02/2021)
* Drivers License

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